

Form K: Identification of controlling owners

Declaration for **operating legal entities** (e.g. private limited company, limited liability company, foundation, cooperative) or **operating partnerships** (e.g. general partnership):

- that the persons listed below hold **shares (capital or voting shares) of 25% or more** in the company; or
- if the capital or voting shares cannot be identified or if there are no capital or voting shares of 25% or more, that the persons listed below **exercise control over the company** in some other way; or
- if these persons cannot be identified either, or if these persons do not exist, that the persons listed below **manage** the company.

Last name / First name / Date of birth / Nationality / Home address

.....

.....

.....

.....

The company undertakes to notify the bank or credit card issuer of any changes on its own initiative. Under Art. 251 of the Swiss Criminal Code on the falsification of documents, it is a criminal offence to deliberately provide false information on this form. Such an offence is punishable with a prison sentence of up to five years or a fine.

Holding of assets in trust:

Please tick to indicate whether a third party is a beneficial owner of the assets brought in.

☐ No ☐ Yes (please also complete Form A)

Form A: Identification of beneficial owners

Declaration for **sole proprietorships, simple partnerships, non-operating companies (domiciliary companies) or companies that hold brought-in assets in trust.**

The company declares that the assets belong to the persons listed below:

Last name / First name / Date of birth / Nationality / Home address

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.....

The company undertakes to notify the bank or credit card issuer of any changes on its own initiative. Under Art. 251 of the Swiss Criminal Code on the falsification of documents, it is a criminal offence to deliberately provide false information on this form. Such an offence is punishable with a prison sentence of up to five years or a fine.

Card options

Important: A separate application is required for each card type and currency.



- ☐ **Mastercard® Commercial Card Silver in CHF**
Annual fee CHF 85 per card

Desired card limit: CHF 000

Cash withdrawal: ☐ Yes ☐ No



- ☐ **Mastercard® Commercial Card Gold in CHF/EUR/USD**
Annual fee CHF/EUR/USD 170 per card

Choose a currency ☐ CHF ☐ EUR ☐ USD

Desired card limit: CHF 000

Cash withdrawal: ☐ Yes ☐ No

Payment method

Bank/post office

IBAN

Postal code/city

- ☐ **QR bill for CHF**
or
bank transfer for EUR and USD
payable net (free of interest charges) within 20 days of the billing date

- ☐ **Direct debit (LSV+/CH-DD) for CHF and EUR***
The undersigned hereby authorises the bank indicated above to pay all bills submitted to it by Viseca Card Services SA upon presentation.

* Not available for cards denominated in USD

Note: Only one payment method within the company is possible per card type and per currency.

Important: Please also complete the following page.

Statement types

Please select just **one** of the following three statement options. This selection can only be made on the application form.

- ☐ **Collective statement with individual transactions**
All transactions are billed monthly. The bill for all cards is sent to the company. The details of all card transactions are shown on the bill.
- ☐ **Collective statement with balance overview**
All transactions are billed monthly. The bill for all cards is sent to the company. An information statement showing the individual transactions is also issued for each card.
- ☐ **Individual statement**
All transactions on this card are billed separately monthly and shown in detail.

- ☐
- Different delivery address for statement (if different from company master account address)

Company	Department
First name	Street/no.
Last name	Postal code/city

Personal details of the cardholder

- | | |
|--|---|
| <input type="checkbox"/> Ms <input type="checkbox"/> Mr <input type="checkbox"/> Title | Date of birth <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| First name | Nationality |
| Last name | Function <input type="checkbox"/> Employee <input type="checkbox"/> Other
(Please specify function precisely.) |

Home address _____ (Please specify function precisely.)

Street/no.

Postal code/city

Country

Phone (home/mobile)

E-mail

Language of
correspondence ☐ English ☐ Deutsch ☐ Français ☐ Italiano

<p>Identification </p> <p>Internal company reference, e.g. cost centre, employee number. To be printed on statement. (max. 10 characters, incl. spaces, capital letters only, no umlauts/accents)</p>	<p>Name to be embossed on card (first name and last name):</p> <p></p> <p>(max. 26 characters, incl. spaces, capital letters only, no umlauts/accents)</p>
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Mailing address for card and PIN code

- ☐ Mailing address for card and PIN code (if different from the address for the company master account):

Company	Street/no.
First name	Postal code/city
Last name	Country
Department	

Summary of fees

The **fees** associated with the use of the card or the contractual relationship can be found at viseca.ch/fees-business

Insurance cover

Your credit card gives you access to useful insurance at no extra cost. **Viseca Payment Services SA**, as the policyholder, offers card customers of the card issuer, **Viseca Card Services SA**, insurance cover at the same time as the card agreement is concluded. For the purposes of processing the card-related insurance, your data will also be passed on to the card issuer, Viseca Card Services SA, and to the insurers. Any questions and concerns will be handled by the card issuer on behalf of Viseca Payment Services SA. An overview and the Insurance Conditions for payment cards (ICs) can be found at [viseca.ch/insurance-companies](https://www.viseca.ch/insurance-companies)

Excerpt from the GTC and supplemental terms and conditions

Declaration by the undersigned

By signing this document, the undersigned **confirms** the accuracy of the above information and **authorises** Visa Card Services SA ("Viseca" or "we"):

- as part of the card application process and for the purpose of issuing the card, to verify and process the information provided above and to obtain the necessary information from third parties, e.g. from the Central Office for Credit Information ("ZEK"), the Referring Bank, credit reporting agencies, employers and other information centres that are specified by law or otherwise appropriate;
- to automatically process the information provided above and the data obtained as part of the card application process;
- to report facts such as card blocking, payment arrears or misuse of the card to the ZEK and, in the cases provided for by law, to the competent authorities;
- if the card was ordered from a Referring Bank, to obtain all information and documents from the Referring Bank that are necessary to combat money laundering and terrorist financing and to check creditworthiness. The undersigned thereby also authorises the Referring Bank to disclose such information and documents to us and to notify us of any changes to customer data; and
- to contact the undersigned digitally (e-mail, SMS, "one" app) or by telephone. In this context, the undersigned is aware that communication by e-mail in particular is neither secure nor confidential due to the open configuration of the Internet and that it is therefore possible that third parties may gain unauthorised access to the communication despite all of Visa's security measures.

Within the scope of these authorisations, the undersigned **releases** us and the Referring Bank from the obligation to preserve banking, business or official secrecy.

We are entitled to work with and to engage international card organisations, service providers and other third parties in Switzerland and abroad to perform our services. This includes e.g. card application review, card creation, online services, transaction processing, collection, operational data analysis to improve our fraud prevention and risk models or sending information or offers. Data may thus be processed worldwide, including outside the EU or the European Economic Area (so-called third countries), as listed in detail in the Privacy Policy (viseca.ch/en/data-protection/viseca). The undersigned **authorises** us to furnish these service providers and third parties with the data necessary to perform their tasks.

Insofar as the undersigned has ordered the card from one of our Referring Banks, he/she **authorises** us and agrees that:

- Visa will share the personal data as well as transaction data with that bank; and
- the Referring Bank may use the transaction data received for its own purposes in accordance with its own data protection provisions for all of its business areas, particularly for risk management and marketing purposes.

The undersigned may revoke this consent prospectively at any time by giving written notice.

The undersigned **authorises** and agrees to allow us:

- to create and evaluate customer, consumption and preference profiles in order to offer products and services (including those of third parties) to the undersigned;
- in the context of our collaboration with our programme partners and other partners outside the companies affiliated with Visa (viseca.ch/corporate), to provide them with certain information for purposes including but not limited to marketing and profiling; and
- to send such information to the undersigned at his/her e-mail address, postal address or by telephone (e.g. SMS) or provide the same via online services.

The undersigned may revoke this consent prospectively at any time by giving written notice.

We have the right to reject this card application or individual applications without indicating any reason. In this case, we and our affiliated companies are entitled to offer other products or services to the undersigned (including to the e-mail address or mobile number indicated above).

By signing the card, using and/or storing the card on a mobile or other device, the undersigned confirms that he/she has read, understood and accepted the **General Terms and Conditions for Payment Cards of Visa Card Services SA – Commercial (GTC) and Visa's Privacy Policy**. The undersigned will receive an **excerpt from the GTC as well as a link to the complete GTC together with the card. The GTC and the Privacy Policy as well as the fees currently associated with the use of the card or the contractual relationship may be viewed at any time at viseca.ch or ordered by telephone on +41 (0)58 958 84 01.**

The Contract shall be governed by Swiss law. Unless mandatory statutory provisions apply, **Zurich** shall be the place of performance, jurisdiction and, for signatories residing or registered abroad, the place of debt enforcement.

Enclosures

For companies **with** an entry in the commercial register

- Copy of the current extract from the commercial register, dating back no more than six months
- Copies of official identification of the signatories (ensure that front and reverse sides, photo, signature and issue date are clear and easily recognisable)
- Certification of authenticity of copies of identification (if global limit is more than CHF 25'000)

(Enclosures will not be returned.)

For companies **without** an entry in the commercial register

- Copies of official identification document(s) of the proprietor(s) (ensure that front and reverse sides, photo, signature and issue date are clear and easily recognisable)
- Copies of official identification of the signatories (ensure that front and reverse sides, photo, signature and issue date are clear and easily recognisable)
- Copies of the articles of association or equivalent documents
- Certification of authenticity of copies of identification (if global limit is more than CHF 25'000)

Signatures

Cardholder

2508

Place/date

Signature

Legally valid company signature (joint signatures if necessary)

Place/date

Signature

First name/last name in block capitals

Place/date

Signature

First name/last name in block capitals

Please return the completed and duly signed form and all enclosures along with the employee card applications to your bank or Visa Card Services SA, Hagenholzstrasse 56, P.O. Box 7007, 8050 Zurich.
For other applications, please visit viseca.ch/commercial

Leave blank.

Client ID

2 | | | | | | | |

DIP

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DIC

| | | |

Date

| | | | | | | |

Customer category

☐

Default BHK

☐

Individual statement FBU

Ref. no.

| | | | | | | |

Annual fee Default 01 Alternative 1st year

| | |

Subsequent years

| | |

Name/place, bank/agent

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Tel.

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Contact person

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Stamp/legally valid signatures

☐ Identification carried out as per CDB

☐ PEP